# Program Evaluation Survey

Evaluating programs with a brief survey can help your Chapter when planning future programs. Surveys can be done with a paper form available at events (see sample below), through email, or using a free online service such as Survey Monkey, <https://www.surveymonkey.com/>

"SAMPLE CHAPTER," AMERICAN GUILD OF ORGANISTS

Program Survey Example

1. Assessment of Chapter Events

*Please indicate your evaluations in the three areas noted, by circling a score from the scale 1-5 (1 being unsatisfactory, 5 being excellent) or 0 (for nonattendance).*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EVENT** | **QUALITY OF PROGRAM** | **CONTRIBUTION TO YOUR OWN**  **INTERESTS** | **CONTRIBUTION TO COMMUNITY**  **NEEDS** | **DIDN’T ATTEND** |
| Sept.- Publicity  Planning/Guest Speaker | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Oct.-  Recital/ Featured Artist | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Nov.-  Hymn Festival/ Session Leader | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Jan.- Organ and  Instruments/Guest  Artists | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Feb.-  Guild Service | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Mar.-  Chapter Meeting | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| Apr.- Anthem  Accompaniments | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |
| May- Recital/Guest  Artists | 1 2 3 4 5 | 1 2 3 4 5 | 1 2 3 4 5 | 0 |